



Reaching Those Who Served

School of Information, The University of Texas at Austin

UT Austin MSIS Application Checklist

- [Register to take the GRE](#)
 - [Take GRE practice test to prepare](#)
 - Scores must be sent from the official testing agency to GIAC, using the codes for the University of Texas at Austin (GRE Code: 6882).
- Complete application for the MSIS program before the deadline
 - Deadlines
 - Fall -- February 1st
 - Spring -- September 1st
 - Go to ApplyTexas.org: https://www.applytexas.org/adappc/gen/c_start.WBX
 - Choose semester of Entry
 - Fall 2018
 - Spring 2019
 - Fall 2019
 - Select Major
 - MSIS (Master of Science in Information Studies)
- Pay \$65 Application fee through ApplyTexas.org
- Submit one official transcript from each college or university attended
 - If your college or university uses the [SPEEDE](#) service you can have your transcript(s) sent electronically.
 - Otherwise, create and upload a PDF of the **official paper transcript issued to you by the registrar** using the [Document Upload System](#). You should redact your Social Security number from the transcript before you upload, but other alterations are not permitted. Complete guidelines for uploading transcripts are available in [Instructions for Uploading Transcripts](#), a downloadable guide.
- Personal Statement – Once your application is submitted, electronically upload a personal statement reflecting your long-range career objectives and desired program of study.
- Three Letters of Recommendation – You will be asked to submit the names and contact information of three recommenders at the time of your online application. After submitting the application, each contact will receive an email with directions for submitting a recommendation letter online.
- Submit copy of most recent Résumé/CV
- Email Dr. Roy that you have completed the application process
- Monitor [MyStatus](#) for updates

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